



MINUTES

Hospital Care & PI Committee

Date | time 2/15/2017 10:30 AM | *Meeting called to order by* Heidi Lavka

In Attendance

Cassie Campbell, McLane's	Kayla Cehand, McLane's	Joy Custer, SMCHH
Jeannette Dennis, LRH Rockdale	Lauren Ernst, S&W Med Ctr	Kathy Kepler, Metroplex
Nicole Kieschnieck, S&W Med Ctr	Heidi Lavka, CRDAMC	Angela Newton, HGH
Tricia Radenz, RBCH	Crissie Richardson, Premier	Gerald Slaton, McLane's

Guest: None

CTRAC Staff: Jennifer Henager

Call to Order and Introductions

Heidi Lavka called the meeting to order at 10:37 am and began introductions.

Approval of Minutes

Motion to approve the November 2016 minutes as written made by Angela Newton, seconded by Joy Custer.
Motion carried.

Update from GETAC

Notes will be provided after the

Data Review

- A. Stroke: No presentation provided.
- B. STEMI: No presentation provided.
- C. Trauma: No presentation provided. Heidi provided an ED to Admission time review of the presentation from the Medical Advisory Board. There was a question about error messages and having difficulty locating what that error message is referring to.
- D. Pediatric: There was a great pediatric presentation provided during the Medical Advisory Board meeting on February 1st. All present during this meeting were present during the presentation.

Old Business

- A. Data Request Process: The group reviewed the current CDM Report Request Form and made several changes (i.e. add signature line of requestor and receiver, add privacy statement, change department to

entity, add receiver information, and change letterhead). Jennifer will make the requested changes and send out to the committee for an electronic vote.

B. Committee Goals: A copy of the final goal list was provided to the committee.

New Business

- A. EMS Delay Request: EMSOC requested this committee consider a process for notification to dispatch of hospital delay times. Request denied.
- B. Burn Follow Ups: No longer providing ISS score for burns as burn center will be strictly using baux scores. Jennifer will post the ICD/ISS tool on the website.
- C. Registry Class: Heidi willing to lead a class for CDM. Potentially making the next meeting a registry class. Heidi will send the NTDB dictionary to Jennifer for posting on the website. Orange Book to website also. Survey documents. Also look at EMResource reports.

Special Populations

No report.

Upcoming meetings & educational opportunities

- ENA now has a one-day refresh course. Nurses can take one-day refresher course if the current certification has not expired.
- Jennifer will send Hospital Data Management course information out electronically for voting on who the scholarship position will be provided to.

Other Announcements, Comments, Discussion, etc.

- None

Performance Improvement

- Separate minutes kept in the CTRAC office. However, not issues brought forward for discussion this meeting.

Next Meeting

5/24/2016 10:30 AM, CTCOG Conference Room D9

Meeting adjourned without incident.